

MINSTER BUSINESS ASSOCIATION



Minster Business Association
c/o Library & Neighbourhood Centre
4A Monkton Road
Minster-in-Thanel CT12 4EA
secretary@minsterbusinessassociation.org.uk

Minutes of Committee Meeting held on Tuesday 05/05/2015, 7.30pm at The Bell Inn
Members present: Chair Nigel Mather, Vice Chair Karen Brazil, Secretary Ray Owen, Fiona Rogers and Mark Strevens.

1/ Apologies

Apologies were received from Ben Patel and Sarah Mather.

2/ Minutes of Committee Meeting held 03/09/14

These were agreed and signed.

3/ AGM Agenda

- a. It was agreed to speak to members at the forthcoming AGM with regard to an annual closure date for new members
- b. Fees for 2015 were discussed and it was agreed the committee would recommend to the AGM that the fee remains at £25 for a further year.
- c. Changes to Constitution - a draft copy of Constitution was given to committee for their feedback on proposed changes to wording before putting them forward to AGM.
- d. AGM Agenda format as 2014 was agreed.

4/ Directory

- a. Proof Reading - all committee members were handed a draft copy to proof read and report later to Ray any changes/mistakes they had noted. A draft copy will be available at AGM for member's approval.
- b. Printing - Ray reported he had secured a price of £998 for 3500 copies in full colour which the committee accepted.
- c. A proposed closure date for inclusion of new businesses of 28 May (AGM) was suggested just in case any new businesses attend and wish to join. Accepted by the committee.

5/ Flyer

- a. Ray reported that he had started on redrafting the flyer to accommodate new businesses and remove those who are no longer members. A draft copy will be available at AGM for approval.
- b. Printing - Ray reported he had secured a price of £230 for 5000 copies that's just £1 more than last year. Accepted by committee.
- c. Production date - suggested to be with Directory just after AGM to include any new businesses who may wish to join at AGM. Agreed by committee.
- d. Mark asked if map could be enlarged and laminated to display in office window. Ray to look at this.

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6/ Logos/Stickers

Ray reported negotiations between himself and Premier Signs had stalled on this. Mark suggested he ask Mirage Tint who were previously members of the Association. Karen said she would speak to Sarah. Ray will make enquiries with his own contacts. Ongoing.

7/ 2014 AGM

Outstanding items discussed

- a. Minster Show Stall. Agreed we would need volunteers to man it if this was to happen. Put to AGM.
- b. Traders Day - nothing further done about this but should be put to AGM again this year.

8/ A.O.B.

It was agreed we should try to work with the local hoteliers (Holiday Inn, Premier Inn etc.) to promote the flyer. Ongoing.

Signed:.....Chair

Date:.....

MBA DRAFT COPY