

MINSTER BUSINESS ASSOCIATION



Minster Business Association
c/o Library & Neighbourhood Centre
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INAUGURAL ANNUAL GENERAL MEETING 2014

held at the
Sports Pavilion, Recreation Ground, St Mildred's Road, Minster
on
Thursday 29th May

Chairman, Nigel Mather, opened the meeting at 7.15pm

1/ Apologies

These were received from; John Smyrk of Miragetint, Jo Byrne of The Pet Room, Elaine Horton of Rest Assured, Lorraine Church of Perls Beauty and Adrian Smith of AS Associates.

2/ Chair's Report

Nigel thanked the outgoing secretary, Charlotte Robinson, in her absence, for the amount of hard work and time she had put into the first year of the Association. He explained to the meeting that sadly due to other commitments Charlotte was unable to continue. Members thanked her for all she had achieved. He then went on to thank Peter Ransom and explain to members that although Peter wasn't a member of the Association he had given a great amount of his time for free to initially produce us some artwork for our Logo and he had also designed and produced, with the aid of some computer wizardry, both the flyer and the directory. The Treasurer pointed out the only payment Peter had received for all his worthy efforts was a few bottles of wine, just as a token thank you from the committee.

Going on to what the Association had achieved, Nigel explained to members how the map in the flyer had developed from an initial drawing he had sketched out and how the committee had worked with Peter to get both the flyer and the directory together and produced in the formats everyone has since seen. Ray in the meantime has set up the website where all businesses have a page of their own.

Members were shown an excellent article all about the Association which appeared in the Spring 2014 issue of the 'Oast to Coast' magazine which is produced and distributed by 'Action with Communities in Rural Kent' and members were invited to take a copy with them when the meeting closed.

3/ Treasurer's Report

Jan Robinson gave her report (see attached) and also told the meeting that she too was resigning from the committee due to other commitments and not actually having a registered business of her own. Nigel thanked her for everything she had done over the past year. Jan stated she would pass over everything that she has to the new treasurer.

A mistake in her addition of expenses was pointed out but this didn't affect the final balance shown.(corrected on attached document)

4/ Election of Officers and Committee

Nigel asked the meeting for volunteers to join the committee and to fill the vacant Officers positions. He told members that if no one else came forward Ray has offered to take on the position of Secretary. Mark Strevens of Minster Taxis and Fiona Rogers from The Bell Inn offered to join the committee. It was felt that those members who were unable to attend also be given the opportunity to join the committee or

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take up the position of Treasurer as there was no takers for this position at the meeting. The outgoing Treasurer is therefore going to pass over everything to the Chairman which will be kept in the Minster Matters office at the library until the position is filled.

5/ Fees for 2014/15

These were discussed at some length and it was agreed that they remain at £25 for a further year.

6/ Way Forward

Various suggestions were made as to where we go from here. It was agreed we would produce updated issues of both the flyer and directory annually. The meeting also discussed a possible loyalty scheme with residents having to collect stamps on a card which when completed would go into an annual draw for a prize donated by members. Promo stands at events in the village were also discussed and it was agreed we would have another stall at the Minster Show as last year. A Traders Day was also suggested and the committee will look at this as something we could perhaps organise for later in the year.

7/ A.O.B.

Jonathan Cole, on behalf of members present, thanked the committee for their work over this first year. Thanks were also given to Ben Patel, in his absence, for kindly supplying the tea, coffee milk, sugar and biscuits, Sarah Mather for making it and Sarah Ellis for bringing the tea towels. The Parish Council were thanked for the use of the venue.

There being no further business the Chairman closed the meeting at 7.50pm

Signed:..... Chairman

Dated:..... 2015

MBA

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MINSTER BUSINESS ASSOCIATION

Accounts for period April 2013 to May 2014 and Treasurers Report.

Overview; Bank account with Co-op Business Banking (as there are no costs for local organisations).

Income:

All income has been through the £25 subscriptions from each member. The majority of this was paid in during July 2013 and other deposits *were* made throughout the year as new members wanted to join.

We currently have 64 members which gave a working capital of £1,600

The new year will start in August 2014 as set out in the constitution.

Expenditure:

The main expenditure has been for publications.

3,000 flyers cost £229.00.

4,500 directory booklets cost £957.54

The cost for design of both booklets has *been* minimal as Peter Ransom and Charlotte Robinson (of South Barn Gifts - and MBA Secretary) gave their time freely to the design process - Peter being the technical wizard!

Costs paid to Peter: 6 bottles of wine as a thank you: £27.43

Printer ink and paper: £122.60

Income:

Date	Amount
18/07/13	£1,275.00
22/08/13	£150.00
12/02/14	£150.00
26/03/14	£25.00
Total	£1,600.00

Expenditure:

Date	Amount	Reason
06/11/13	£229.00	3,000 flyers
04/02/14	£27.43	Wine
03/04/14	£957.54	4,500 directories
16/04/14	£122.60	Ink and paper
Total	£1,336.57	

This gives a balance of £263.43

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The Co-operative Bank Online Banking



Date\Time: 28/05/2014
10:22:55

Accounts Information > Transaction Search > Transaction Search Results > Print Preview

Transaction Search Results									
Date	Account Number	Account	Transaction Code	Transaction Description	Credit	Debit	Bank Reference	Customer Reference	Additional Information
18/07/2013	0892996566875900	MINSTER BUSINESS ASSOCIATION	943	National Giro Credit	1,275.00		0000092996566875900	N.GIR0000000170713	000004477642
22/08/2013	0892996566875900	MINSTER BUSINESS ASSOCIATION	943	National Giro Credit	150.00		0000092996566875900	N.GIR0000000210813	000004477642
06/11/2013	0892996566875900	MINSTER BUSINESS ASSOCIATION	475	Cheque		229.00	8313648700200016	500001	090395
04/02/2014	0892996566875900	MINSTER BUSINESS ASSOCIATION	475	Cheque		27.43	7314142800200022	500002	090395
12/02/2014	0892996566875900	MINSTER BUSINESS ASSOCIATION	943	National Giro Credit	150.00		0000092996566875900	N.GIR0000000100214	000004477642
26/03/2014	0892996566875900	MINSTER BUSINESS ASSOCIATION	943	National Giro Credit	25.00		0000092996566875900	N.GIR0000000240314	000004477642
03/04/2014	0892996566875900	MINSTER BUSINESS ASSOCIATION	475	Cheque		957.54	9313669400200005	500004	532201
16/04/2014	0892996566875900	MINSTER BUSINESS ASSOCIATION	475	Cheque		122.60	8401418300200024	500006	407008

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