

# MINSTER BUSINESS ASSOCIATION



Minster Business Association  
c/o Library & Neighbourhood Centre  
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## ANNUAL GENERAL MEETING 2015

Neighbourhood Centre, 4A Monkton Road, Minster  
Thursday 28 May @ 7.30pm

Chair, Nigel Mather, opened the meeting at 7.30pm thanking those who had attended and also thanking Trevor Gordon from McDonald's for the refreshments.

### 1/ Apologies

These were received from; Ben Patel, David and Matthew Sworder, Elaine Horton and Adrian Smith. Mark Strevens sent apologies saying he would be late in arriving as he was on a run back from Heathrow. Eleven members businesses were represented by an attendance figure of just fourteen.

### 2/ Chair's Report

Nigel started by telling members present that we had 'lost' 10 members since last year, 3 of whom had ceased trading, a couple have moved out of our catchment area, another couple have retired and the others just dropped out - Baypoint for one telling us they intended spending their advertising budget elsewhere this year!

However the good news is we have acquired 11 new members so it's not all bad and the new directory is again full.

Moving onto the directory and flyer, we are ready to go to print and have agreed at committee level that we will go for full colour this year, Ray having negotiated us a very good deal.

It should be pointed out that the committee decided, after seeing a first draft, that all adverts should basically follow the same format with (where possible) logos set to the left and all text in the same font to prevent any petty bickering from others who hadn't been given the opportunity to choose. Some of the newer members had submitted adverts in fancy fonts and logos set to the right, but these have now been altered to fit in with the overall standard layout of the directory.

The flyer has also been reworked with some minor detailing changed to make it look a touch more professional, all business details have been updated - new members added and former members removed.

Our website has also undergone the same changes. If members wish to alter anything on their web page please contact our Secretary who will accommodate changes of images, text or whatever for you.

### 3/ Treasurer's Report

Nigel told the meeting that although Ken Shewring from The Bell Inn had offered to fill this post after last year's AGM he had found it ever more difficult to give it the attention it deserved so he, Nigel, had taken it on temporarily with the help of his wife Sarah.

Nigel reported that all bank statements were available for inspection if anyone wished to do see them.

Current balance = £1538.43 with 5 members still to pay - Holiday Inn, McDonald's, Eagle Vets, EKVR and Triangular Elephant. *(McDonald's paid on the night - Eagle Vets paid next day - we are awaiting a BACS transfer from Holiday Inn - Ray to chase the other 2)*

Our last major spend was in April 2014, being £957 for directories plus £122 to the designer for materials.

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# MINSTER BUSINESS ASSOCIATION

We are about to spend £998 on 3500 directories in full colour and £230 on a further 5000 flyers. This should then leave us a balance of around £435.00 when all outstanding membership payments are in and the invoice for printing has been settled.

At the AGM last year we did speak about vinyl windows stickers, showing our logo, for business owners to display on their vehicles or premises. We have had a couple of quotes for these - one of approx. £30 for 100 and another of £51 for 150, we will pursue these further and keep members informed of our decision. *(Since the meeting Ray has had another quote of £60 for 200 from the same printer that will be printing the directory and flyer so we have made an executive decision to go for that - which should then leave us with a final balance of around £375)*

## 4/ Election of Officers and Committee

Nigel asked the present Officers and Committee members if they were willing to re-stand. All those present agreed and were duly voted in. Mark Strevens of Minster Taxis and Ben Patel of Ben's Supermarket were re-elected to the committee in their absence. Ray Owen proposed Sarah Mather as Treasurer, seconded by John Quittenden, all agreed.

Members present were reminded that there were still 3 committee positions vacant so there are still opportunities for members to sit on the committee if they so wish.

Officer and Committee duly elected for the forthcoming year were: Nigel Mather, Chair; Ray Owen, Secretary; Sarah Mather, Treasurer; Karen Brazil, Vice Chair; Fiona Rogers, Ben Patel and Mark Strevens, Committee.

Mark arrived at this point in the proceedings.

## 5/ Constitution

A rewrite of the Constitution was presented to the meeting, with Ray explaining why he had thought this necessary. Members attending read through the document and it was agreed to accept this as written. An updated copy will be circulated to all members within the next week.

## 6/ Way Forward

It was agreed we would continue to produce updated issues of both the flyer and directory annually.

A stall at Minster Show was also spoken about, but as members to man it had been hard to tie down last year, it was decided not to go down this route for 2015. The Chair pointed out he had organised a stall at 'Late Night Shopping' in November which had been quite well supported, so this may be considered again for the coming year.

It was also agreed there would be a firm cut-off date for payment of membership fees, after August when they become due again, that being 31 January 2016. Failure to pay by the agreed date means businesses would no longer be considered for inclusion in the 2016/17 directory and flyer. It was felt committee members had spent too much time chasing late payers this year, hence why the directory and flyers haven't yet been produced, and this shouldn't be allowed to continue. If businesses really want to remain in membership, or join as a new member, then fees must be paid within the stated period or they will forego their membership of the Association. It was also agreed we should now offer members the opportunity of paying by BACS which may make payment easier for many. The necessary bank details will be added to our invoices from now on.

## 7/ A.O.B.

Eric James, on behalf of members present, thanked the committee for their work over the past year.

There being no further business the Chair closed the meeting at 8.20pm

Signed:..... Chairman

Dated:..... 2016

# MINSTER BUSINESS ASSOCIATION

*Notes from Hon. Secretary for information - not part of the AGM business*

*Members who have left over the past year for a variety of reasons (10)*

*Abbey Cars - ceased trading in Minster  
Baypoint - spending advertising budget elsewhere  
Girls World - personal reasons  
Kingswood Joinery - personal reasons  
Mad Hatters - ceased trading  
Mirage Tint - personal reasons  
Perls Beauty - moved out of area  
The Pet Room - personal reasons  
South Barn Gifts - ceased trading except for local farmers market  
SEDAS - retiring in July*

*New members for 2015 (11)*

*CPS Heating and Plumbing  
CGS Garden Services  
Greenfield Electrician  
Jemima's Locket, Tea Room & Gift Shop  
John Ing, Mobile Locksmith  
Mollies Coffee House  
O'Sheas Bistro  
Setterfield Garden Services  
The Sportsman, Public House  
The White Stag, Public House  
V-Technical, Office Equipment*

*We sincerely thank all those businesses who remain in membership for their continued support.  
We also take this opportunity to thank all those businesses, who have left, for their support whilst they were members. Remember, you are always welcome to reapply for membership at any time in the future.  
And we welcome on board all those who have recently joined us, we hope you find our services of use.*